

# MONTANA PERFORMING *ARTS* **consortium**

MPAC Summer Board Meeting  
June 13-14, 2025  
Grand Union Hotel, Fort Benton, MT

Present: Emily Wolfram, Tom Webster, Misty Annala, Jim Peaco, Connie Jenkins  
(Rob Kohler present at Saturday meeting).

Friday:

Tom called the meeting to order at 4:40 p.m.

- Minutes of the March 19, 2025, meeting was submitted by Secretary Misty Annala.  
Jim made a motion to approve, Tom seconded, motion carried.
- Board members shared a health check of their respective organizations.
- Tom reported on the May 21<sup>st</sup> Spring presenter meeting held online. Emily discussed the collaborative grant idea, and the possibility of approaching Town Pump for grant support. Emily also presented the block booking report & survey data.
- Emily presented a financial report for FY25.  
Jim made a motion to approve the financial report, Misty seconded, motion carried.  
Emily recommended using a payroll company Gusto for withholding and managing federal and state taxes. She expects it to cost approximately \$50/month.  
Tom made a motion to approve the purchase, Jim seconded, motion carried.
- The board plans to review the by-laws at the 2026 summer board meeting. Emily will ask Jim and Jill to review the document and report to the board.
- Emily presented the Presenter Development application guideline. The board recommended no changes at this time.

Tom adjourned the meeting at 6:30 p.m.

Saturday:

Tom called the meeting to order at 9:00 a.m.

- Emily presented both an internal Strategic Plan and an external version of the plan for publication. Emily will plan to roll out the strategic plan both on the website and through an email campaign. She will reach out for committees to implement the plan.

Tom made a motion to approve the plan, Rob seconded, motion carried.

- Emily presented a Board of Directors job description, absence policy, and contribution worksheet to be used in board governance.

Misty made a motion to approve the job description, Rob seconded, motion carried.

Rob made a motion to approve the absence policy, Connie seconded, motion carried.

- Election of Officers:

Misty Annala reported that she will not be renewing her term on the board.

The following nominations were brought forward for officers:

President – Tom Webster

Vice President – Jill Wagner

Treasurer – Connie Jenkins

Secretary (interim)- Jill Wagner

Misty made a motion to approve the officer elections, Rob seconded, motion carried.

- Tom Webster and Jill Wagner were both approved for board terms through 2028.

- Emily compiled a list of potential future board members.

- Krys Holmes from the Montana Arts Council presented an update on current funding concerns due to proposed cuts to the National Endowment for the Arts.

- Emily presented two budgets, with one accounting for possible NEA cuts. We discussed cost saving measures.

Rob made a motion to adopt the budget contingent on SSO grant funding, Jim seconded, motion carried.

- Emily presented a conference budget for October 2025.

Misty made a motion to approve, Tom seconded, motion carried.

- Emily presented a conference Schedule for October 2025.

Rob made a motion to approve, Jim seconded, motion carried.

- The board discussed offering Emily a contract for FY26.

Tom made a motion to offer Emily the contract, Connie seconded, motion carried.

Tom adjourned the meeting at 3:30 p.m.

Minutes submitted by Misty Annala, secretary.