

MONTANA PERFORMING *ARTS* **consortium**

Summer Board Meeting
June 4-5, 2022
Grand Union, Fort Benton, MT

Present: President – Tom Webster, Vice-President – Jill Wagner, Treasurer – Connie Jenkins, Secretary – Misty Annala, Board Member – Jim Peaco, Artist Rep – Alyssa Roggow

Meeting was called to order Saturday, June 4, 2:00 p.m.

- Jill presented a copy of questions for the Executive Director interviews scheduled for tomorrow. We worked on revising them and assigned questions to each board member.
- Jill presented a copy of a sample contract. We worked on some revisions, and Alyssa typed up a draft of the revisions. We will consult a representative from MAC before we offer the contract.
- Budget: We discussed budget concerns for the upcoming season. Jill is working on our SSO grant report, which will release funds of \$24,000 in the fall. She will also submit a final report for the Cultural Trust Grant, which should be for \$1,500. We also discussed finding out if we have registered for a UEI number on sam.gov. We are trying to determine where we stand with Presenter Development grants. It is unclear if we have already paid out the entire amount, or if a second payment is expected. We noted that the booking conference usually has an income of \$13,000, and expenses of \$11,000. The 2022 conference ran over budget by approximately \$6,000.
- Website: We discussed contacting FlipCause to see if we can access the website mtperformingarts.rocks. We may be able to retrieve some of the data, and shut down the site when we create a new one.
- MPAC property retrieval: at 5:30 p.m., we met with Adam Jacques, Chief of Police to discuss our options for using law enforcement to recover our property/records from our previous Executive Director. He agreed to start the process and report back to Connie.

Meeting was adjourned at 6:00 p.m.

Meeting was called to order Sunday, June 5, 9:00 a.m.

All present as above, plus board member – John Zirkle

- Reinstating Board Members:
 - Jim made a motion to reinstate Jill and Tom for a 3 year term. John seconded the motion.
 - Jim made a motion to reinstate Alyssa for a 1 year term. John seconded the motion.
- Alyssa shared a revised contract draft
- Budget: We discussed what expenses will need to be covered through November.
 - Executive Director Salary July – Nov
 - Arts Northwest Conference expenses
 - Taxes
- By-Laws: John made a motion to amend the by-laws, Article 3, Sect 1 “consisting of 8” to “no less than 5, no more than 8”, and Article 4, Sect 1 – change quorum to “at least 50% of the board of directors. Jim seconded the motion.
- Cultural Trust Application will be due August 1, 2022.
- January Booking Conference: John made a motion to hold the January conference in Fort Benton January 27-29, 2023. Alyssa seconded the motion.
- Revenue Sources: We discussed setting a goal for the new executive director to find 1 additional revenue source.
- Reciprocity: Misty reported that some of our member presenting organizations have questions about ticketing reciprocity within our group. Perhaps this can be addressed at the conference.
- Presenter Development Final Reports: Misty will draft a letter to presenters extending the deadline for presenter development reports to June 30th and asking for them to be submitted directly to the board while we are in transition. We will also announce that the new season applications will be available and due August 30th.

Meeting was adjourned at 10:30 a.m. to prepare for Executive Director Interviews.

Meeting was called to order to conduct the following interviews:

- 11:00 -12:00 Emily Wolfram
- 1:30-2:30 Don Phillips
- 3:00-4:00 Joy and Gary Novota
- The board met immediately after the interviews to discuss choosing a candidate. They unanimously chose Emily Wolfram as their first choice, pending references.
 - Misty will call references on Monday, and report back to the board.
 - John will compose letters to all three candidates, offering the position to Emily pending references, and thanking the other candidates.
 - Tom will contact John Barsness to see if he would be willing to meet with our new director and guide them through the transition.

Meeting was adjourned at 5:00 p.m.